

Shuttle Bus Driver – Vancouver

Pacific Coastal Airlines is looking for a **casual Shuttle Bus Driver** to start **as soon as possible**. These positions are based out of the South Terminal building at the Vancouver International Airport in Richmond.

Pacific Coastal Airlines Shuttle Bus Drivers transport guests to and from the YVR Airport in a safe and timely manner. They provide an excellent customer service to the passengers and ensure their safety, security and pleasant experience while on the road.

The ideal candidate for this position is someone who enjoys working with the public is dependable, polite, professional and customer service driven.

Key Responsibilities:

- Greet passengers and offer assistance
- Drive shuttle bus to and from the YVR airport, following a set schedule
- Load and unload passenger's luggage while ensuring all customer possessions are handled with the upmost care and concern
- Answer passenger's questions in polite and friendly manner
- Help passengers in and out of the shuttle bus, ensure their safety
- Follow all traffic laws and posted speed limits
- Report delays, mechanical problems and accidents
- Notify manager when the shuttle bus needs servicing
- Refill the fuel tank when empty
- Conduct routine inspections of the bus for safety purposes
- Ensure the cleanliness of busses and make sure they are in a good running condition
- Keep a log of the trips and complete paperwork accurately
- Direct passengers during emergency evacuation procedures
- Ensure the safety, security and comfort of all customers at all times
- Deliver service standards in accordance with Pacific Coastal Airlines philosophy
- Follow all company policies and procedures with regards to Health & Safety
- Other duties as assigned

Qualifications:

- A minimum of one year of safe driving experience is required
- Valid class 4 unrestricted driver's license and clean driving record
- Previous customer service experience
- Capable of lifting up to 60 pounds

Skills & Abilities:

- Excellent customer service and interpersonal skills
- Able to handle stressful situations
- Carry oneself in a professional manner
- Work well unsupervised
- Flexible to work various shifts including evenings and weekends
- Able to work outdoors during inclement weather conditions

Interested applicants please complete your job application on <https://pacificcoastal.prevueaps.com/jobs/>

Pacific Coastal Airlines is an equal-opportunity employer. We are committed to a policy of non-discrimination in all of our employment practices. We welcome and encourage applications from all qualified individuals, regardless of ethnicity, gender, disability or any other identifying characteristic.

Company Website: <http://www.pacificcoastal.com/>